Board Minutes of The

Permian Basin Underground Water Conservation District

August 20, 2020

**Agenda 1** - The President will call the regular meeting to order.

* Board President Richie Tubb called the regular meeting to order at 7:09 p.m. Also in attendance: Vice President Raymond Straub Jr., Board Member - Brad Tunnell, Board Member – Ed Miller, General Manager- Donna Springer, and Amy Bush and Ray Brady with RMBJ Geo Inc.

**Agenda 2** – Public Comment (Limited to 5 minutes and may speak on any agenda item)

* There were no public comments.

**Agenda 3** - Ray Brady and Amy Bush with RMBJ Geo Inc. will give a report of their work for the District.

* The District has good data history, continuity, and coverage.
* The hydrographs have been completed and indicate that the District water levels are within our Desired Future Conditions set by Ground Water Management Area 2.
* The long term trend mapping and extra monitoring well recommendations were presented. There are currently 2 locations confirmed for monitor wells. When 2 others are confirmed we will publish the bid in local newspapers.

**Agenda 4** – The Board will consider approval of the minutes of the board meeting of July 21, 2020.

* Motion to approve – Raymond Straub Jr., Second – Brad Tunnell. All approved.

**Agenda 5** - The Board will review and consider approval of line item adjustments.

* Motion to move $7,400.00 from Capital Outlay, $10,300.00 from Other Expenditures, $3,350.00 from Supplies, $6,500.00 from Purchased Services to the following:
	+ Legal - $ 26,890.00, Liability Insurance - $610.00, Miscellaneous - $50.00

 – Brad Tunnell, Second – Raymond Straub Jr. All approved

**Agenda 6** - The Board will consider approval of a report from the manager on the financial status of the PBUWCD and of the bills incurred by the District since the last Board meeting.

* The financial statements and bills for July 2020 were reviewed.
* Motion to approve July 2020 financial statements and bills – Brad Tunnell., Second – Ed Miller. All approved.

**Agenda 7** – The Board will consider and take action to set the proposed tax rate for 2020.

* Motion to set the proposed tax rate for 2020 at $0.003445 per $100.00 of value – Raymond Straub Jr., Second – Brad Tunnell. All approved.

**Agenda 8** - The Board will consider and take action to adopt a budget for 2020-2021.

* Donna Springer presented the proposed 2020-2021 Budget to the Board.
	+ Included in Contracted Labor is $20,500 for the first year of a three year contract with RMBJ GEO Inc.; included in Phone Expense is a $50.00 cell phone allowance for each: General Manager and Field Tech.
	+ Agenda Items for this next year may include but not limited to; 4 Monitor Wells, Field Equipment, New Vehicle, and Additional Legal Fees.
* Motion to adopt the budget for 2020-2021 as presented – Raymond Straub Jr., Second – Ed Miller. All approved.

**Agenda 9** - The Board will review and consider approval of the Investment Policy of the District.

* Motion to approve the Investment Policy of the District – Brad Tunnell, Second – Ed Miller. All approved.

**Agenda 10** – Manager’s Report

* + The Field Tech is finishing the Water Quality Program.
	+ The next meeting is scheduled for September 10th to adopt the tax rate. The October meeting is scheduled for October 15th.

**Agenda 11** -The Board will consider approval of applications, extensions, and amended permits received since the last Board meeting.

* Motion to approve permit 007969 with the special conditions that were attached to the previous 18 permits that were approved on April 27, 2020 – Brad Tunnell, Second – Raymond Straub. All approved.
* Motion to approve the remaining permits - Brad Tunnell, Second – Raymond Straub. All approved.

**Agenda 12** – Adjourn

* Motion to adjourn – Brad Tunnell, Second – Raymond Straub Jr. All approved.

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 President, Richie Tubb

Attest:

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Vice President, Raymond Straub Jr.

Date Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_