Board Minutes of The

Permian Basin Underground Water Conservation District

June 23, 2020

**Agenda 1** - The President will call the regular meeting to order.

* Board President Richie Tubb called the regular meeting to order at 7:07 p.m. Also in attendance: Vice President Raymond Straub Jr., Board Member - Brad Tunnell, General Manager- Donna Springer, Administrative Assistant - Michelle Flores, Amy Bush and Ray Brady with RMBJ Geo Inc., Brandon Borgstedt, James Wright and Stephen Ellis with Laredo Petroleum Inc.

**Agenda 2** – Public Comment (Limited to 5 minutes and may speak on any agenda item)

* There were no public comments.

**Agenda 3** - The Board will consider and may appoint a new Board Member(s).

* A motion was made to appoint Brandon Borgstedt as the new Board Member at large – Brad Tunnell, Second – Raymond Straub. All approved

**Agenda 4** - The newly appointed Board Member(s) will take the Oath of Office

* Michelle Flores administered the Oath of Office to Brandon Borgstedt.

**Agenda 5** -The Board will consider approval of applications, extensions, and amended permits received since the last Board meeting.

* After much discussion, motion to approve the Laredo Petroleum Inc. - Laredo Horizontal #1 Permit # 007846 with special conditions that are attached to the permit – Raymond Straub Jr., Second – Brad Tunnell. All approved.
* Motion to approve the remainder of the permits – Brad Tunnell, Second – Brandon Borgstedt. All approved.

**Agenda 6** - The Board will take action on authorized signers for accounts at State National Bank in Big Spring, TX.

* Motion to authorize the following four people to be listed on all signature cards at State National Bank in Big Spring, TX: Richie Tubb – Board President, Raymond Straub Jr. – Vice President, Donna Springer – General Manager, Michelle Flores – Administrative Assistant and authorize the following two people to be listed as debit card users only: Shain Howard – Field Tech, Misty Mimms – Education Coordinator – Brad Tunnell, Second Raymond Straub Jr. All approved.

**Agenda 7** – The Board will consider approval of the minutes of the board meeting of May 12, 2020.

* Motion to approve – Brad Tunnell, Second – Raymond Straub Jr., All approved.

**Agenda 8** - The Board will consider approval of a report from the manager on the financial status of the PBUWCD and of the bills incurred by the District since the last Board meeting.

* The financial statements and bills for May 2020 were reviewed.
* Motion to approve May 2020 financial statements and bills – Raymond Straub Jr., Second – Brad Tunnell. All approved.

**Agenda 9** – Manager’s Report

* + TAGD Meeting was held via video/teleconference on May 27th. Lindy Harris will be retiring from South Plains UWCD the last of August. TAGD presented her with a lifetime membership award for all she has done for the water world in the last 27 years. Layne Marlow will be replacing her as the manager at South Plains UWCD. Michelle Flores attended the Public Funds Investment Training via video/teleconference on May 28th.
  + Groundwater Management Area 2 held a video/teleconference on May 19th. Dr. Bill Hutchison discussed the joint planning process, reviewed documentation for aquifers not relevant for purposes of joint planning, reviewed the updated GAM simulation, and reviewed the draft explanatory report. I requested the issues with modeling in Howard County be explained in the report. Mr. Hutchison stated it would be brought up in the report. An Interlocal Agreement was discussed, but not acted upon.
  + Legislation was passed this last session that requires Cybersecurity Training for all government agency staff and elected officials. All the staff and elected officials have completed the training.
  + Rain leaked into three offices. It was due to the down spouts on the east side of the build being taken down to capture rain water. The down spouts were reattached and the gutters will be cleaned.
  + The next meeting is scheduled for July 16th.

**Agenda 10** – Adjourn

* Motion to adjourn – Brad Tunnell, Second – Brandon Borgstedt. All approved.

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President, Richie Tubb

Attest:

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Vice President, Raymond Straub Jr.

Date Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_