Board Minutes of The

Permian Basin Underground Water Conservation District

June 15th, 2021

**Agenda 1 -** The President will call the regular meeting to order.

Board President Richie Tubb called the regular meeting to order at 7:17 p.m. Also in attendance: Board Members Brandon Borgstedt, Brad Tunnell, Ed Miller, General Manager Dallen Skinner, and consultant for the District, Amy Bush.

**Agenda 2** – Public Comment (Limited to 5 minutes and may speak on any agenda item)

* There were no public comments brought forth.

**Agenda 3** – The Board will consider approval of the minutes of the board meeting of April 22, 2021.

* Motion to approve made by Brad Tunnell, Second made by Ed Miller. – All approved.

**Agenda 4** - The Board will consider approval of a report on the district’s financial status and bills incurred through April and May.

* The financial statements and bills for April and May 2021 were reviewed.
* Motion to approve April 2021 financial statements and bills – Raymond Straub Jr.., Second – Brandon Borgstedt. All approved.

**Agenda 5** -The Board will consider approval of applications, extensions, and amended permits received since the last Board meeting.

* Motion to approve – Raymond Straub Jr., Second – Brad Tunnell. All approved.

**Agenda 6 -** The Board will adjourn into a hearing for comments on proposed DFC’s.

* Adjourned into hearing at 7:52 p.m.
	+ Proposed DFC Hearing Agenda
		- Public Comment
			* No public comments were given
		- The Hearing will be adjourned.
		- The Board will reconvene into Open Meeting.
			* Hearing Adjourned at 7:53 p.m.
* Meeting reconvened at 7:54 p.m.

**Agenda 7 -** Manager's Report

* Letter to Double Drop or associated companies / names.
* Dallen informed the board that there have been several permits all filed by Double Drop, Grizzley Land holdings, or associated companies that have been filled out with incorrect land owner information. Dallen asked the board for guidance as to how to handle the situation and to see if a letter should be drafted. The Board instructed him to seek legal counsel and see what the best route of action would be and that it was otherwise his decision on how to proceed.

**Agenda 8 -** The Board will consider approval of a definitive disciplinary action structure.

* No action was taken as this was included in the topics for the general manager to seek counsel on.

**Agenda 9 -** RMBJ Geo Report - Consider publishing RFP for monitoring wells.

* No action. Was delayed until next meeting.

**Agenda 10 -** Pass a resolution authorizing the disbursement of funds by electronic transfer to pay district expenses.

* Motion to pass resolution – Raymond Straub Jr., Second – Brad Tunnell

**Agenda 11 -**The Board will consider adjourning into Executive Session in accordance with the Open Meeting Act, Texas Government Code 551.074 (A) (1) 1.

* 1. Adjourn to Executive Session to discuss personnel matters.
	2. Adjourn to Executive Session for Legal Counsel

**Agenda 12 -** The Board will reconvene in Open Session.

**Agenda 13 -** The Board will discuss and may take action on items discussed in Executive Session.

* The Board did not adjourn into executive session therefore, no action was taken on agenda items 11-13.

**Agenda 14 –** Adjourn.

* Motion to adjourn was made by Ed Miller and was seconded by Brad Tunnell.
* Meeting adjourned at 9:18 p.m.

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 President, Richie Tubb

Attest:

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Board Member, Brad Tunnell

Date Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_