Board Minutes of The

Permian Basin Underground Water Conservation District

October 15, 2020

**Agenda 1** - The President will call the regular meeting to order.

* Board President Richie Tubb called the regular meeting to order at 7:07 p.m. Also in attendance: Vice President - Raymond Straub Jr., Board Member – Brandon Borgstedt, Board Member – Ed Miller, General Manager- Donna Springer, and Administrative Assistant - Michelle Flores

**Agenda 2** – Public Comment (Limited to 5 minutes and may speak on any agenda item)

* President Richie Tubb noted no public present.

**Agenda 3** – The Board will consider approval of the minutes of the board meeting of September 10, 2020.

* Motion to approve – Ed Miller, Second – Brandon Borgstedt. All approved.

**Agenda 4** - The Board will consider approval of a report from the manager on the financial status of the PBUWCD and of the bills incurred by the District since the last Board meeting.

* The financial statements and bills for September 2020 were reviewed.
* Motion to approve September 2020 financial statements and bills - Raymond Straub Jr., Second – Brandon Borgstedt. All approved.

**Agenda 5** – The Board will consider and may take action to request bids for a new vehicle for the District.

* Motion to request bids for a new vehicle for the District – Ed Miller, Second – Raymond Straub Jr. All approved.

**Agenda 6** - The Board will consider and take action to approve the Annual Report for 2019-2020.

* Donna Springer reviewed the Annual Report of the District’s work on the goals, management objectives and performance standards as outlined in the Management Plan. The District met all of these goals.
* Motion to approve the Annual Report for 2019-2020 – Raymond Straub Jr., Second – Brandon Borgstedt. All approved.

**Agenda 7** -The Board will consider approval of applications, extensions, and amended permits received since the last Board meeting.

* Motion to approve – Raymond Straub Jr., Second – Ed Miller. All approved.

**Agenda 8** – Manager’s Report

* + Southwest Pest Control sprayed the office for termites on September 29th. There has been no signs of termites since then.
	+ District Monitor Wells – I have received three of the four signed agreements and they are awaiting the Board President’s signature. I spoke with the fourth landowner today, he will return the agreement to us as soon as possible.
	+ DF Stanley & Randy Montgomery want the district to reconsider the special conditions attached to their permits during the next scheduled board meeting.
	+ Troupe Brewer is no longer with Lloyd Gosslink Attorneys at Law. The District’s contacts will be Mike Gershon and Cole Ruiz.
	+ Josh Haislip with Stallings and Herm CPAs is scheduled to perform the Annual Audit for the District in November.
	+ GMA2 is scheduled to meet in December and will be reviewing the DFC with Bill Hutchison.
	+ The November meeting is scheduled for the 19th.

**Agenda 9** – Adjourn

* Motion to adjourn – Raymond Straub Jr., Second – Brandon Borgstedt. All approved.

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 President, Richie Tubb

Attest:

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Vice President, Raymond Straub Jr.

Date Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_