

**PBUWCD**  
**Board of Directors Meeting**  
**AGENDA**  
**September 14<sup>th</sup>, 2023**  
**REGULAR BOARD MEETING - MINUTES**

1. The Board President will open the Public Hearing to receive public comment on the proposed tax rate of \$0.001648 per \$100. **Board President Richie Tubb opened the Public Hearing at 7:15 p.m. In attendance was Board President Richie Tubb, Vice President Raymond Straub, Jr., Board Members Brad Tunnell and Ed Miller, Manager Angela Lance, Hydrologist Amy Bush, Geologist Ray Brady and Kevin Krueger, Senior Project Manager with Parkhill. There were no public comments regarding the proposed tax rate.**
2. Adjourn to Regular Meeting. **The meeting was adjourned at 7:20 p.m.**
3. The Board President will call the meeting to order. **Board President Richie Tubb called the meeting to order at 7:21 p.m.**
4. Public Comment (Limited to 5 minutes and may speak on any agenda item). **Kevin Krueger, Senior Project Manager with Parkhill, made the comment that he was in attendance to answer any questions shall they arise regarding the City of Midland permits being developed by Parkhill.**
5. The Board will consider approval of the minutes from the board meeting and executive session on August 24, 2023. **After reviewing the minutes, Raymond Straub, Jr. made the motion to approve and Brad Tunnell seconded the motion. The minutes were approved unanimously.**
6. The Board will consider approval of a report on the district's financial status and bills incurred since last meeting. **Ed Miller questioned an odd amount from a CD account, wondering if we were charged a fee on the particular account. Angela Lance will research the financials and have an answer by the next meeting. Brad Tunnell made the motion to approve, Ed Miller seconded the motion. All in favor.**
7. The Board will discuss and take action on obtaining a company credit card. **Angela explained the benefits while Amy mentioned additional benefits such as travel accommodations. Raymond Straub, Jr. suggested INK Business. With a \$5,000 limit, pre-approval for amounts over \$300 and approval for one card for the manager, Ed Miller made the motion to approve a business credit card. Brad Tunnell seconded the motion. Motion approved unanimously.**
8. The Board will consider and approve removing Ed Miller from all bank accounts, CD accounts and any and all other district accounts. **Ed Miller made the motion, Raymond Straub, Jr. seconded. All in favor.**
9. The Board will consider approval of applications, extensions, and amended permits received since the last meeting. **Board members reviewed permits and Pioneer's 48 registrations from 2011-2013. Raymond Straub, Jr., asked Mr. Krueger if they can get the amount of water they're hoping for. Mr. Krueger explained that the City of Midland cleaned out wells and the casing has deteriorated, which is why they're replacing and drilling new wells. They also discussed the level of decline. Ed Miller made the motion to approve permits and registrations. Raymond Straub, Jr. seconded the motion. Permits approved unanimously. Kevin Krueger left the meeting after the approval of permits.**

10. The Board will discuss and take action regarding current well spacing requirements and District rules. **Item not taken into discussion.**
11. The Board will discuss and take action on the Server Replacement Project. **After brief discussion regarding the differences between a new server and the new desktop server, Ed Miller motioned to approve the server replacement project up to \$2250. The motion was seconded by Raymond Straub, Jr. and passed unanimously.**
12. The Board will discuss and take action on the proposed District's budget. **Raymond Straub, Jr. asked about larger projects in the near future and how we will pay for those. Amy Bush suggested that certain large projects should be considered in an amended budget under a Capital Outlay expense. Raymond Straub, Jr. made the motion to approve the budget while Ed Miller seconded the motion. The proposed budget passed with all in favor.**
13. The Board will discuss and take action to approve the proposed tax rate. **Raymond Straub, Jr. made a motion to approve the proposed tax rate of \$0.001648 per \$100. Brad Tunnell seconded the motion. Approved unanimously.**
14. Manager's Report. **Angela Lance presented the Howard Central Appraisal District's election notice to the board, as those living in Howard County are eligible to nominate and/or vote for their board. We discussed the mesonet project and put it on hold for the time being. Angela discussed the auditor's early arrival for this FY 2022-2023, attempted to move the Board Meetings to 8am or noon, and discussed the Death Certificates of John Campbell with Richie Tubb and the process for having him removed from the CD at West Texas National Bank in Midland, as well as closing the account immediately.**
15. Hydrologist's Report. **Amy Bush gave a presentation for the annual and long term water level trends and analysis of DFCs to 2080 and discussed RMJB's contract ending next month. The Board was satisfied with their work and no changes were mentioned to discontinue. Amy said she would bring a proposed new contract next meeting.**
16. The Board will consider adjourning into Executive Session in accordance with the Open Meeting Act, Texas Government Code 551.074 (A) (1) 1.
  - a. Adjourn to Executive Session to discuss personnel matters. **N/A**
  - b. Adjourn to Executive Session for Legal Counsel **N/A**
17. The Board will reconvene in Open Session. **N/A**
18. The Board may take action on items discussed in Executive Session. **N/A**
19. Adjourn. Meeting adjourned at 9:34 p.m. **Motion was made by Brad Tunnell and seconded by Raymond Straub, Jr. All in favor.**

---

President, Richie Tubb

Date

---

Board Member

Date