Board Minutes of The

Permian Basin Underground Water Conservation District

December 7, 2020

**Agenda 1** - The President will call the regular meeting to order via video/teleconference.

* Board President Richie Tubb called the regular meeting to order at 7:04 p.m. Also in attendance: Vice President Raymond Straub Jr., Board Member – Brandon Borgstedt, Board Member - Brad Tunnell, General Manager- Donna Springer, Amy Bush and Ray Brady with RMBJ Geo

Permian Basin UWCD, in order to maintain governmental transparency and continued government operation while reducing face-to-face contact for government open meetings, implemented measures according to guidelines set forth by the Office of the Texas Governor, Greg Abbott. In accordance with section 418.016 of the Texas Government Code, Governor Abbott has suspended various open-meetings provisions that require government officials and members of the public to be physically present at a specified meeting location. PBUWCD’s adherence to the Governor’s guidance temporary suspension procedure ensures public accessibility and opportunity to participate in PBUWCD’s Public Hearing.   
**Members of the public wishing to make public comment during the hearing were directed to register by emailing** [permianbasin@pbuwcd.com](mailto:permianbasin@pbuwcd.com) **prior to 2:00 p.m. on December 7, 2020. A copy of the agenda packet was available on the PBUWCD’s website at the time of the hearing.**

In accordance with Chapter 36.408 of the Texas Water Code, the details and record of this hearing were recorded and will be on file at the District Office.

**Agenda 2** – Public Comment (Limited to 5 minutes and may speak on any agenda item)

* There were no public comment registrations emailed to the District nor were there public comments made at the time of meeting.

**Agenda 3** – The Board will consider approval of the minutes of the board meeting of November 19, 2020.

* Motion to approve – Brad Tunnell, Second – Brandon Borgstedt. All approved.

**Agenda 4** - The Board will consider approval of a report from the manager on the financial status of the PBUWCD and of the bills incurred by the District since the last Board meeting.

* The financial statements and bills for November 2020 were reviewed.
* Motion to approve November 2020 financial statements and bills – Raymond Straub Jr., Second – Brad Tunnell. All approved.

**Agenda 5** – The Board will consider and may take action on Donald Long’s water well drilling permits that were on the November 19, 2020 board agenda.

* Motion to ratify the agreed-upon permit conditions associated with Permit Nos. 8092 and 8093 approved by the Board on November 19th 2020, and recognizing for the record that the applicant has reviewed, agreed to and accepted such permit conditions - Raymond Straub Jr., Second – Brad Tunnell. All approved.

**Agenda 6** -The Board will consider approval of applications, extensions, and amended permits received since the last Board meeting.

* Motion to approve – Raymond Straub Jr., Second – Brandon Borgstedt. All approved.

**Agenda 7** – Manager’s Report

* + The next meeting is scheduled for January 21st.

**Agenda 8** - The Board will consider adjourning into Executive Session in accordance with the Open Meeting Act, Texas Government Code 551.074 (A) (1) 1.

* + Adjourn to Executive Session to discuss personnel matters.
  + The President in accordance with the Open Meeting Act, Texas Government Code 551.074 (A) (1) 1 adjourned into Executive Session.

**Agenda 9**- The Board will reconvene in Open Session.

* The President reconvened into Open Session at 8:33 p.m.

**Agenda 10** - The Board will discuss and may take action on items discussed in Executive Session.

* Motion to amend Task 3 of RMBJ Geo’s Contract dated 8-6-20 to provide up to 60 days interim management & up to 30 days of transitional time for the new General Manager for a maximum of 90 days total. Interim management duties to include acting as the District’s voting member at GMA 2. – Raymond Straub Jr., Second – Brad Tunnell. All approved.
* Motion to reconsider the motion of the General Manager Application closing from the November 19, 2020 Board Meeting and reopen it for discussion - Raymond Straub Jr., Second – Brad Tunnell. All approved.
* Motion to extend General Manager Application closing to December 31, 2020 - Raymond Straub Jr., Second – Brandon Borgstedt. All approved.

**Agenda 11** – Adjourn

* Motion to adjourn – Brad Tunnell, Second – Raymond Straub Jr. All approved.

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President, Richie Tubb

Attest:

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Board Member, Brad Tunnell

Date Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_